



**HOUSING AUTHORITY**  
of the City of Lumberton  
PO Drawer 709  
Lumberton, North Carolina 28359  
*www.hacl014.com*

**COMMISSIONERS**  
Timothy C. Locklear, Chairman  
Danny K. Martin, Vice-Chairman  
Barbara Brown, Commissioner  
Pam Hunt, Commissioner  
Paul G. Matthews, Commissioner  
Jay Britt, Commissioner  
Brad Martin, Commissioner

**GOOD STANDING VERIFICATION**

DATE: \_\_\_\_\_

TENANT: \_\_\_\_\_

PHONE # \_\_\_\_\_

LANDLORD: \_\_\_\_\_

PHONE # \_\_\_\_\_

The above listed tenant has expressed interest to us to move from your rental unit. Tenants have to be approved in order to move and give both you and us official written notice in order for them to take their Voucher with them to the new unit.

To make certain, this form is required in advance. The assisted tenant needs to leave their present unit in good standing in accordance with the lease, HAP Contract, and Agency policy, please **initial** below all that meets your satisfaction as of today, (after you inspect the unit):

- \_\_\_\_ Tenant owes no back rent.
- \_\_\_\_ Tenant does not owe for any damages/repairs.
- \_\_\_\_ Tenant has kept the unit neat and clean (set up inspection with Tenant before you answer this question).
- \_\_\_\_ Tenant does not have anyone living with them that is not approved.

For future reference, please note the following:

- Tenant is responsible for rental payment should they occupy the unit after the above date.
- The unit should be properly cleaned, and all trash removed from home and yard. Any damages beyond normal wear and tear are the tenant's responsibility.
- Tenant must return the keys upon vacating. Failure to do so results in them paying you for each day they have the keys. Please advise tenant upon written notice.
- Upon vacating and returning keys, owner/agent will perform a move-out inspection and report to the Housing Authority within 5 days after official vacancy date.

I, understand that I have **5 days** from the official move-out to change this "good standing" verification and will provide documentation/evidence of such at that time. I am currently giving the above tenant a good standing verification.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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NO, I am not releasing the above tenant in good standing for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: This verification is not the tenant's notice to move, this is just to determine approval by us to start the moving process. Tenant will be required to give you and us a notice in writing as required by the Voucher and Lease.**

(910) 671-8200 (voice)  
(910) 802-4526 (FAX)  
(877) 735-8200 (TDD)